



Teacher Checklist

2026–27 School Year

Application & Evaluation

- ☐ Review the Participation Guide and evaluation criteria
- ☐ Apply for the Hult High School Musical Theatre Awards (Applications must be submitted and accepted at least 6 weeks prior to your show run)
- ☐ Pay \$135 registration fee **OR** Fill out Scholarship Application
- ☐ Complete Nomination Form for individual awards categories below (no later than one month out from production):
 - Outstanding Performer in a Lead Role- Male & Female Identifying (Jimmy Awards Consideration)
 - Outstanding Performer in a Supporting Role - Male & Female Identifying
 - Outstanding Choreography
 - Outstanding Scenic Design
 - Outstanding Costume Design
 - Outstanding Lighting Design
- ☐ Reserve tickets for each evaluator
- ☐ Complete Pre-Production Information and Insights Form (this will be emailed to you about two weeks out from Opening night)

Awards Ceremony

- ☐ Share production images with HultAwards@eugene-or.gov by May 3rd.
 - Include 1 group shot of crew and cast
- ☐ Share Bus Numbers and arrival details by May 10th.
- ☐ Complete Ceremony Participation Logistics forms (these will be available once nominees are announced)
- ☐ Attend the show on Tuesday, May 25th at 7:00pm and celebrate everyone's hard work!

NOTE: There might be additional requests along the way, we will work hard to answer any questions within 48 hours (work week), and we expect response from our teacher contacts in a similar timeframe. Thank you for your understanding in advance.